



## **Youth on Boards Program:**

### **Board & Commission Meetings with Chairs & Staff Liaison**

#### **Big Picture Questions**

- How long have you been on the board/commission?
- What have you enjoyed most about being on the board/commission?
- What are some of the big issues that you think the board/commission will be discussing in the coming months?

#### **Meeting Logistics**

- When and where are the meetings typically held? How long do they usually last?
- Can you explain the meeting format? What is a typical agenda like?
- How do board/commission members typically dress?
- What do members do before the meetings to prepare?
- What supplies do members typically bring to the meetings?
- At what points in the meeting are board/commission members like me able to talk? How do I let people know I want to say something?
- If I have a question during a meeting, what should I do?
- If I can't make it to the meeting, who do I contact?

#### **Final Question**

What is one thing you wish you had known when you started on this board/commission?